

## Midland Counties Athletic Association

### Officials Expenses

An update on the payment of expenses to MCAA expenses. The preferred method of payment is via the BACS system direct into a personal bank account. There are a few reasons for this; it is quicker and saves staff time,. Secondly is the cost to the Association. It costs just 15p to make a BACS payment compared to 65p to write a cheque and then at least 50p postage. Making savings of about £1 per individual! The MCAA is at present running at a considerable annual loss, all savings are essential. Therefore the Association asks all officials to consider having their expenses paid by the BACS system.

There is only need to supply the information once, unless there are alterations. When details are recorded into our banks system the hard copy is destroyed, there are no copies retained within the office. I always ensure that completed forms, at meetings are held under supervision and never left open to the general public.

This summer with the two track and field meetings being on successive weekends payment will be made after the second (14<sup>th</sup>-15<sup>th</sup> July) in the following week. The same will apply during the winter indoor season when meetings, where TRAVELLING expenses are paid. Where refreshment allowances only are paid, these will be paid in cash as per this year.

The expenses for the Cross Country season will be paid at the end of the season (Early February). This was explained on the availability forms distributed in May.

Road Relays these will be paid after each of the two meetings.

The MCAA are aware that some people may suffer hardship in having to wait for their expenses and will be sympathetic to requests for payments either BACS or cheque. These requests will dealt with in confidence.